

To: Members of the Oxfordshire Health & Wellbeing Board

## **Notice of a Meeting of the Oxfordshire Health & Wellbeing Board**

**Thursday, 15 November 2018 at 2.00 pm**  
**OCCG offices, Jubilee House, John Smith Drive, Oxford Business Park**  
**South, Oxford OX4 2LH**



Yvonne Rees  
Chief Executive

November 2018

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### **Membership**

Chairman – Councillor Ian Hudspeth (Leader, Oxfordshire County Council)  
Vice Chairman - Dr Kiren Collison (Clinical Chair, Oxfordshire Clinical Commissioning Group)

#### **Board Members:**

Stuart Bell CBE	Chief Executive, Oxford Health Foundation Trust
Lucy Butler (Oxfordshire County Council)	Director for Children's Services
Cllr Steve Harrod (Oxfordshire County Council)	Cabinet Member for Children & Family Services and Chairman, Children's Trust
Dr Bruno Holthof	Chief Executive, Oxford University Hospitals Foundation Trust
Cllr Andrew McHugh (Cherwell District Council)	Chairman, Health Improvement Partnership Board
Dr Jonathan McWilliam (Oxfordshire County Council)	Strategic Director for People & Director of Public Health
Louise Patten	Chief Executive, Oxfordshire Clinical Commissioning Group
David Radbourne (NHS England)	Director of Commissioning Operations (South Central)
Yvonne Rees (Oxfordshire County Council)	Chief Executive, Oxfordshire County Council
Dr Ben Riley (Oxfordshire GP Federation)	GP Representative
Prof George Smith	Chairman, Healthwatch Oxfordshire
Councillor Lawrie Stratford (Oxfordshire County Council)	Cabinet Member for Adult Social Care & Public Health and Chairman, Older People's Joint Management Group
Kate Terroni (Oxfordshire County Council)	Director for Adult Services
Louise Upton (Oxford City Council)	Vice-Chairman, Health Improvement Partnership Board

**Notes: • Date of next meeting: 14 March 2019**

County Hall, New Road, Oxford, OX1 1ND

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## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

1. **Welcome by Deputy Chairman, Dr Kiren Collison**
2. **Apologies for Absence and Temporary Appointments**
3. **Declarations of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decisions of 22 March 2018 and 10 May 2018 meetings (Pages 1 - 16)**

To approve the Notes of Decisions of the meetings held on 22 March 2018 and 10 May 2018 (**HWB5**) and to receive information arising from them.

## Changed Role of the HWB

6. **Re-launch of the Health & Wellbeing Board**

**2:05**

5 minutes

Dr Collison will report verbally on progress in relation to the development of the Health & Wellbeing Board since the changes were agreed at the special meeting on 10 May 2018.

7. **Draft Joint Health & Wellbeing Strategy and New Priorities for the Health & Wellbeing Board (Pages 17 - 84)**

**2:10**

60 mins

- (a) The **draft Joint Health & Wellbeing (HWB) Strategy** will be presented by Dr McWilliam for discussion and approval prior to wider engagement (**HWB7**) (10 minutes).

***The Board is RECOMMENDED to approve the Strategy.***

- (b) **Engagement Plan for the Joint HWB Strategy** – This paper sets out an outline engagement plan for the updated Health & Wellbeing Strategy. (**HWB7(b)**) (5 minutes). Catherine Mountford (CCG) to present.

***The Board is RECOMMENDED to approve the Plan.***

**(c) Priorities for the Oxfordshire Health & Wellbeing Strategy**

- (1) Improving the resident's journey through the health and social care system as set out in the CQC action plan. A presentation on the CQC Action Plan Highlight Report and Evaluation Framework will be given by the system leaders on behalf of the Integrated System Delivery Board (**HWB7(c)1**). The Director for Adult Social Services will also give verbal feedback from the CQC's follow-up review which takes place on 11 November (10 minutes)
- (2) Planning for future population Health and Care needs – Proposed Framework Approach. Members of the Board are invited to consider the approach to meeting current and future population needs as set out in the report. Lou Patten, Chief Executive, OCCG, will present the report (**HWB7(c)2**) (15 minutes).

***The Board is RECOMMENDED to approve the framework approach to meeting current and future population needs, as set out in the report.***

- (3) Agreeing plans to tackle critical workforce shortages. The Director of Adult Social care will report verbally (10 minutes).
- (4) Current and Future Opportunities for Prevention. Dr Collison and Dr McWilliam will present an outline of the cross cutting theme of prevention, including population health management, healthy place-shaping and aligning prevention initiatives across the system (**HWB7c(4)**) (10 minutes).

***The Board is asked to discuss and note these initiatives.***

**8. Oxfordshire Health & Wellbeing Board Performance Report (Pages 85 - 100)**

**3:10**  
15 minutes

Attached is a report on progress against outcomes agreed for 2017/18 (**HWB8**).

***The Board is RECOMMENDED to hold members to account for performance against key indicators.***

**9. Terms of Reference of Health & Wellbeing Board (Pages 101 - 106)**

**3:25**  
10 minutes

The draft Terms of Reference for the refreshed Oxfordshire Health & Wellbeing Board are attached for approval (**HWB9**). It is intended that those of the sub groups and Partnership Board will be presented to the next meeting in March 2019.

***The Board is RECOMMENDED to approve the refreshed Terms of Reference.***

**10. Older People Joint Strategic Needs Assessment (JSNA) & Older People Strategy (Pages 107 - 244)**

**3:35**

10 minutes

The Older People Joint Strategic Needs Assessment and draft Older People Strategy for 2019 - 24 will be presented by the Director for Adult Care and the Chief Executive and Chair of the OCCG for discussion and approval prior to wider engagement (**HWB10**).

***The Board is RECOMMENDED to approve the new Oxfordshire Older People's Strategy 2019 – 24 and the supporting documents.***

**Break**

**Business**

**11. Reports from Health & Wellbeing Board Sub-Groups (Pages 245 - 258)**

**4:00**

10 minutes

Attached at **HWB11** are the reports from the:

- Children's Trust
- Joint Management Groups for Adults – to follow
- Health Improvement Partnership Board
- Integrated System Delivery Board

***The Board is RECOMMENDED to receive the reports and assess progress in delivering the Joint Health & Wellbeing Strategy priorities.***

**12. Oxfordshire Safeguarding Children & Adult Boards - Annual Reports (Pages 259 - 322)**

**4:10**

20 minutes

The Chairs of the Oxfordshire Children Safeguarding Board and the Oxfordshire Adult Safeguarding Board will attend to present a synopsis of the work undertaken by the Boards and their members to improve safeguarding in Oxfordshire during 2017-18, as well as outlining their priorities for 2018-19 (**HWB12**).

***The Board is RECOMMENDED to receive the reports and provide any comment.***

**13. Healthwatch Oxfordshire (HWO) - Update (Pages 323 - 330)**

**4:30**

10 minutes

The Board will receive an update on activities given by the Chairman and Chief Executive Officer of Healthwatch Oxfordshire (**HWB13**).

***The Board is RECOMMENDED to note the report.***

**14. Improved Better Care Fund Allocation (Pages 331 - 336)**

**4:40**

5 minutes

The Director for Adult Social Services and the Chief Executive of Oxfordshire Clinical Commissioning Group will present the report (**HWB14**).

***The Board is RECOMMENDED to:***

- (a) review and endorse the Improved Better Care Fund plan; and***
- (b) critically appraise and endorse the performance measures that are proposed to be used to ensure confidence in the effectiveness of the spend.***

**15. Director of Public Health Annual Report 2017-18 (Pages 337 - 430)**

**4:45**

10 minutes

The Director of Public Health's annual independent report for 2017-18 is before the Board for discussion and agreement (**HWB15**).

The comments of the Oxfordshire Joint Health Overview & Scrutiny Committee (HOSC), Cabinet at its meeting on 16 October and Council on 6 November are attached at **HWB15**.

***The Board is RECOMMENDED to receive the report, note the recommendations of HOSC, Cabinet and Council and to advise the appropriate bodies of their responsibilities in considering its recommendations.***

**16. Health Inequalities Commission Implementation Group - Update**  
(Pages 431 - 440)

**4:55**

5 minutes

The attached report outlines progress and future plans for the work of the Health Inequalities Commission (**HWB16**). Dr Collison and Jackie Wilderspin (Public Health Consultant) will address the report.

***The Board is RECOMMENDED to:***

- (a) endorse the decisions of the Implementation Group to work in a more strategic way to make further progress with this work;***
- (b) agree that sharing of good practice on addressing health inequalities should be facilitated across the system; and***
- (c) ensure that the 5 principles for addressing health inequalities set out by the Health Inequalities Commission are embedded in the Joint Health & Wellbeing Board Strategy and all other associated strategies and plans.***

**17. Mental Wellbeing in Oxfordshire: Public Health England Prevention Concordat for Better Mental Health (2017)** (Pages 441 - 450)

**5:00**

10 minutes

The Prevention Concordat for Better Mental Health and the associated guidance was published by Public Health England in 2017. The concordat aims to galvanise local cross-sector action to support the prevention of mental health problems and the promotion of good mental health across the whole system. It will guide effective prevention and planning arrangements which could be achieved locally through the development of an Oxfordshire Mental Wellbeing Framework.

The consensus statements of the Prevention Concordat for Better Mental Health describe the shared commitment of partner organisations to work together via the concordat to prevent mental health problems and promote good mental health.

The Mental Wellbeing Prevention Concordat is before the Board to discuss and agree to endorse the statements set (**HWB17**).

Cllr Lawrie Stratford will present the report.

***The Board is RECOMMENDED to:***

- (a) endorse the consensus statements of the Prevention Concordat for Better Mental Health; and***
- (b) support a call for action to all partners to develop an Oxfordshire Mental Wellbeing Framework for local cross-sector action***